

## SALARY PAYROLL SCHEDULE 2016

Pay Period Begin Date	Pay Period End Date	Paperwork Deadline <i>2 business days prior to processing date</i>	HR/Benefits Entry Stop Date <i>1 business day prior to processing date</i>	Processing Date <i>3 business days prior to pay date</i>	Pay Date
01/01/16	01/31/16	01/18/16	01/19/16	01/20/16	01/25/16
02/01/16	02/29/16	02/18/16	02/19/16	02/22/16	02/25/16
03/01/16	03/31/16	03/17/16	03/18/16	<b>03/21/16</b>	03/25/16
04/01/16	04/30/16	04/18/16	04/19/16	04/20/16	04/25/16
05/01/16	05/31/16	05/18/16	05/19/16	05/20/16	05/25/16
06/01/16	06/30/16	06/16/16	06/17/16	<b>06/20/16</b>	06/24/16
07/01/16	07/31/16	07/18/16	07/19/16	07/20/16	07/25/16
08/01/16	08/31/16	08/18/16	08/19/16	08/22/16	08/25/16
09/01/16	09/30/16	09/15/16	09/16/16	<b>09/19/16</b>	09/23/16
10/01/16	10/31/16	10/18/16	10/19/16	10/20/16	10/25/16
11/01/16	11/30/16	11/16/16	11/17/16	<b>11/18/16</b>	<b>11/23/16</b>
12/01/16	12/31/16	12/15/16	12/16/16	<b>12/19/16</b>	12/23/16