STUDENT NAME _____

FACULTY ADVISER _____

• *FOR EASY REFERRAL, KEEP A COPY OF THIS DOCUMENT PINNED TO YOUR STUDIO WALL.*

REQUIREMENTS FOR ART 451 & 452

SENIOR INDEPENDENT STUDY PROJECT IN STUDIO ART
2013-2014

Course Description
Art 451 & 452-Senior Independent Study Thesis Project: Students spend two semesters creating a body of artwork. Attention is given to the media, methods, and content of the creative activity. At the culmination of the project, students are required to present their completed work in one- or two-person exhibitions. In support of his or her exhibition, each student is required to submit a research-driven thesis paper that supports intellectual and creative achievement.

All of the following requirements must be met for the fulfillment of Art 451 and 452-Senior Independent Study Thesis Project. Failure to meet any of these requirements on schedule will result in an unsatisfactory progress mark for Senior I.S. that, in turn, will result in having to repeat 451 or 452.

The Department expects students to have sufficient experience in the medium chosen for Senior I.S. Therefore, students are required to have taken at least two courses (Introductory and Intermediate), in the area of the thesis. In exceptional cases, an I.S. adviser can waive the requirement.

Friday, Sept.6: Submit your faculty committee sign-up form to your adviser by this date. ***Your three-member faculty committee***, including adviser, should be selected. Each committee member should sign and print his/her name on the appropriate space, thus agreeing to serve on the committee.

Thurs, Sept.19: Meeting of all senior studio majors on Thursday, September 19 at 11 a.m. in the seminar room (Rm. 216). The agenda will include the following:

1. The Senior I.S. exhibition schedule will be determined.
2. Upcoming Copeland Fund Proposals will be discussed.

Friday, Sept. 20: You must submit your completed Application for Departmental Independent Study Funds to Rose Seling, Administrative Coordinator, by this date. You are required to review a draft of this proposal with your adviser before submitting your final version—***do not wait until the last minute***.

TBA: Requests to the Henry Copeland Fund for Senior Independent Study for funds to help **enhance** your senior project are due by 5 p.m. You can find much more information on the Copeland Fund website: www.wooster.edu/en/Independent-Study/Copeland-Fund-for-Independent-Study.aspx
It has all the pertinent information you need to know about the Copeland Fund, and you can obtain an application online.

Your adviser is required to write a recommendation on your behalf. Please provide your adviser with a draft 5-7 days before the deadline. ***The Copeland Committee will not review your proposal without a written recommendation from your adviser.***

Friday, Oct. 4: A word-processed thesis statement/proposal is due by noon. The thesis statement should be at least one page and no more than two pages in length (250-500 words). The statement should contain a concise declaration of your idea and how you intend to carry out your project. In particular, discuss medium(s) or formal process you intend to use. Also, address the conceptual basis for your thesis—what areas of theory, history or personal history are motivating your work. You may refer to influential artists, theorists, writers, films, essays, exhibitions, etc. Though you may not yet know exactly, attempt to discuss how you visualize the final presentation of your senior exhibition. You and your adviser will discuss this further in I.S. meetings. If you have sketches that help convey your idea clearly, you can submit them with your proposal.

The thesis proposal should contain a working bibliography of resource materials you are using to inform the project. The bibliography may include books, articles, film, internet entries, etc. To ensure that you use the proper format for each type of entry, ***refer to the Chicago Style Guide***. It is available online through The Writing Center:

www.wooster.edu/academics/apex/support/writing

Please note if you are considering seeking technical (or other kinds) of assistance from faculty members outside the Department and/or other individuals outside the College community, you must first receive verbal approval from your adviser. Any consultant(s) who have contributed to your I.S. project in a significant way must be acknowledged clearly in your thesis paper.

Please ***make four copies*** of the thesis proposal–one for each committee member and one for yourself. It is your responsibility to submit a copy to each committee member. Please place them in each committee member's mailbox.

Oct. 14-Oct. 16: A meeting between you and your full committee will be scheduled on one of the listed dates. We expect to fit all the reviews in this time frame; please refer to the proposed First-Full I.S. Meeting Committee schedule attached to this document.

These meetings should take place in your studio or in another appropriate, pre-arranged, primary studio space. The content of the thesis proposal and how it relates to your senior project studio work to date will be the focus of the first full-committee meeting.

Nov. 12-Nov. 14: A group critique will be scheduled two evenings during this week (6 p.m.-8 p.m.). All senior studio independent study students **are required**

to participate in the critiques. Each senior is expected to begin by giving a 3-5 minute explanation of his or her work that includes intention and background sources. We expect you to have at least two finished pieces for the critique.

Tuesday, Nov. 26: A detailed outline of the thesis paper is due by 4:00 p.m. Please submit it directly to your adviser or place a hard copy in her or his mailbox.

There is no single approach to writing about art. The following are suggestions that might help you organize the paper.

1. Introduction-
   State the topic and the motivation behind it. You may approach it chronologically by discussing how you arrived at the topic.

2. Process-
   Describe the studio work process addressing conceptual and technical issues. Refer to artists whose works you find relevant to your process.

3. Analysis and Critical Thought-
   Although it may seem premature to analyze the work before it's completion, consider and mention how you would approach the critic critical section of your paper. Note authors and texts, as well as other artists' works that you might use. List the literature you have read or plan to read.

Friday, Dec. 6: The evaluations of first semester work by your full committee are scheduled to take place between 4:00-6:00 p.m. You will receive prior notification by email. Students must have their work set up in their studio or in another pre-arranged space before 4:00 p.m. **This meeting is for the committee only**: students are not present during the evaluation. The following grades are used for Art 451.

SP - Satisfactory—able to proceed into Art 452
NC - Failure—must repeat Art 451

Thursday, Jan. 23: A rough draft of your thesis paper must be submitted by this date. **NO EXCUSES!** Do not take the word "rough" figuratively. This should be at least your second draft. The faculty strongly urges you to take full advantage of the editing and consulting services provided by the Writing Center, and it is extremely beneficial to have several people look over your draft before submitting it to your adviser.

The thesis paper should be double-spaced and average twelve (12) pages, not including bibliography, footnotes, and illustrations, which are required components for the final paper. You must include illustrations (color-photocopies) of your work and anything else that helps support your discussion. If you are working on a site-specific installation that will not be realized until your exhibition, include sketches for the installation and any illustrations that help clarify your intent. No illustrations are necessary for the draft; however, sketches may help convey your ideas. Each draft should contain a working bibliography.

As mentioned previously, you must use The Chicago Style Guide as the standard manual for proper form and documentation (footnotes, bibliography, and appendices). Always consult the latest edition to ensure that you are not using an outdated system.

Never combine two systems (such as MLA and Turabian, or MLA and Chicago Style).

Feb. 24-Feb. 28: I.S. Exhibition and Presentation Workshop. All Senior I.S. Students MUST attend—No Exception. Date and Time TBA.

March 3-7: During this period you should turn in the final draft of your thesis paper to your adviser for final proofreading, particularly if you or your adviser will not be on campus during spring break. Your adviser is not obligated to review your paper during spring break (March 10-March 23)!

Friday, March 7: By noon of this date you must submit to your adviser an exhibition list. It should include completed work and work in progress that you plan to finish for the exhibition.

Sunday, March 23: You should have finished the work for your exhibition by midnight on this date. YOU MAY NOT BEGIN NEW WORK AFTER THIS DATE! However, you may work on your presentation: mat and frame 2-D work, install hanging devices, finish final firings for ceramic pieces, etc. If you have questions about this stipulation, please discuss them with your adviser prior to March 23.

Monday, March 24: Bound Copies: ***Three bound copies*** of your thesis paper must be turned into the Registrar's office by 5:00 p.m. **Make sure you keep an additional copy for yourself to refer to during the oral.**

Friday, April 25: Senior studio art majors are expected to participate in The Senior Studio Art Independent Study Group Exhibition, held in The College of Wooster Art Museum. This show features a selection from each senior studio art major's Senior I.S. Exhibition. Kitty McManus Zurko, Director/Curator of the College Art Museum, will contact you early spring semester with information and deadlines specific to the Senior Group Exhibition.

Monday, May 5: Electronic/CD Submissions: You are required to submit an electronic copy or a CD of your Senior I.S. Thesis project to the Registrar. More information on electronic archiving of the Senior I.S. is available on the Registrar's website:

http://www.wooster.edu/Academics/Registrar/Submitting-IS.aspx

In addition, you must also submit a CD of your Senior I.S. paper for archiving to Rose Seling, Department of Art & Art History Administrative Coordinator.
NOTE: Electronic copies/submissions must include corrections.

Department of Art & Art History CD:

This copy is archived in the department for reference purposes, as well as for assessment. This file should include the following three items:

1. The exact copy of the paper you submit to IT for the library archive—see above.

2. This file should also contain the paper you submitted to your I.S. committee for partial fulfillment of your Senior I.S. Thesis project. The copy for the departmental archive must contain the complete text of the paper and include **all** illustrations: images of your work and reference images, if you used them. You may save it as an MS Word or a PDF file.

3. A portfolio of your I.S. project that contains up to 20 digital images of artwork in the exhibition, accompanied by a slide list. The portfolio should include images of individual pieces, gallery installation shots, and, if necessary, detail shots. The list should include titles, media, dimensions, and date of artwork. *A detailed portfolio requirement document will follow.*

Exhibition: All exhibitions will take place in the MacKenzie Gallery and in the Critique wall area located on the second floor of Ebert.

Orals: Oral defense with your full-committee will be scheduled during the week of your exhibition. This is an opportunity to discuss and defend your work. The questions and discussion topics are generated from the exhibition and your thesis paper.

Grades: *You will receive your I.S. Grades through campus mail shortly after all the oral defenses have been completed, typically during finals week.* The grades for I.S. are as follows: H = Honors, G = Good, S = Satisfactory, NC = No Credit. You will be evaluated on the following criteria after the project is complete:

Research and Studio Development–both semesters	30%
Exhibition	40%
Thesis Paper	20%
Oral Defense	10%
Total	100%