

- Academic/Administrative Buildings**
- 1 Andrews Library
  - 2 Ebert Art Center
  - 3 Freedlander Theatre
  - 4 Galpin Hall
  - 5 Gault Admissions Center
  - 6 Gault Alumni Center
  - 7 Gault Library for Independent Study
  - 8 Human Resources
  - 9 Kauke Hall
  - 10 Lilly House
  - 11 Longbrake Student Wellness Center
  - 12 Lowry Student Center
  - 13 Ruth W. Williams Hall of Life Sciences

- 14 McGaw Chapel
- 15 Burton D. Morgan Hall
- 17 Pearl House
- 18 President's Home
- 19 Rubbermaid
- 20 Culbertson/Slater Complex
- 21 Scheide Music Center
- 22 Scovel Hall
- 23 Service Center
- 24 Severance Hall
- 25 Taylor Hall
- 26 Timken Library in Frick Hall
- 27 Westinghouse Memorial Power Plant
- 28 Westminster Church House
- 29 Wishart Hall

- Athletic Facilities**
- 30 Future Tennis Courts with Parking Lots
  - 31 Armington Physical Education Center
  - 32 Boles Golf Course
  - 33 Cindy Barr Field
  - 34 Dale Soccer Field
  - 35 D.J. Hard Tennis Courts
  - 36 Murray Baseball Field
  - 37 Papp Stadium
  - 38 Softball Diamond
  - 39 Timken Gymnasium
  - 90 Scot Center
  - 93 Wagner Field
  - 94 Andrew Turf Field

- Residence Halls**
- 40 Andrews Hall
  - 41 Armington Hall
  - 42 Babcock Hall
  - 43 Bissman Hall
  - 44 Bornhuetter Hall
  - 45 Compton Hall
  - 46 Douglass Hall
  - 47 Gault Manor
  - 48 Holden Hall
  - 49 Kenarden Lodge
  - 50 Kittredge Hall
  - 51 Luce Residence Hall
  - 52 Stevenson Hall
  - 53 Wagner Hall
  - 58 Brush Hall
  - 91 Gault Schoolhouse
- 65 Hider House
  - 66 Iceman House
  - 67 Johnson House
  - 68 Kate House
  - 69 Kennedy Apartments
  - 70 Kieffer House
  - 71 Lewis House
  - 72 McDevitt House
  - 73 Miller Manor
  - 74 Morris House
  - 75 Olderman House
  - 76 Reed House
  - 77 Richardson House
  - 78 Rickett House
  - 79 Schlabach House
  - 80 Arn House
  - 81 Shearer House
  - 82 Stadium House
  - 83 Troyer House
  - 84 Weber House
  - 85 Westminster Cottage
  - 86 Yost House
  - 87 East End Apartments
  - 88 Fairlawn Apartments
  - 92 Henderson Apts.
  - 95 Rea House
  - 96 Howell House
  - 97 Frye House
  - 98 Meyers House
  - 99 Massaro House
  - 100 Bean House

- Residence Houses**
- 54 Alley House
  - 55 Aultz House
  - 56 Avery House
  - 57 Bryan House
  - 58 Calcei House
  - 59 Helms Duplex
  - 60 Colonial House
  - 61 Corner House
  - 62 Gable House
  - 63 Grosjean House
  - 64 Hider Apartments

**IMPORTANT**

The College of Wooster's Motor Vehicle Regulations are outlined in detail on the reverse side of this map. Questions should be directed to Campus Safety, 602 East Wayne Ave., 330-263-2590 (Campus extension 2590)

**MAP KEY**

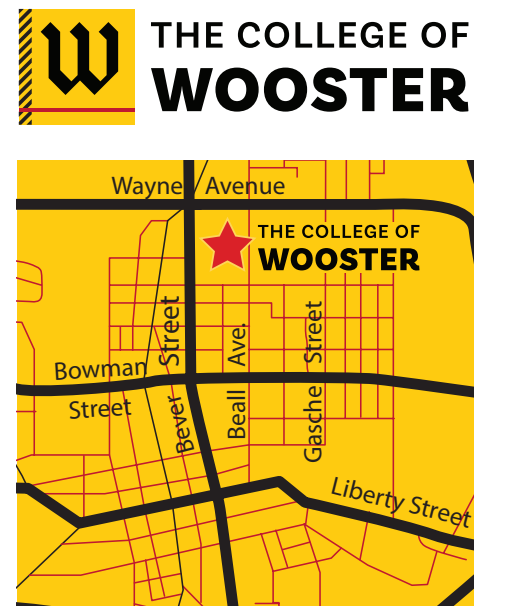
- College-owned Building
- Athletic Field
- Emergency Telephone

**PARKING** areas on campus are designated and posted as **Staff, Visitor, Student**.

The numerical listings and color codes below are keyed to the map, and define vehicle parking classifications and corresponding authorized lot locations.

ALL VEHICLES must display a valid parking permit.

- Staff Parking Lots:**  
3, 16, 17, 19, 22, 27, 29, 32, 33, 34, 38
- Visitor Designated Spaces**  
in Lots: 1, 2, 15, 18, 21, 31, 37, 42, 43
- Student Parking North Lots:**  
5, 7, 8, 9, 11, 12, 13, 14, 42
- Student Parking South Lots:**  
20, 23, 24, 25, 26, 28, 36, 38, 40, 41, 43



# Campus and Parking Map

- Parking Areas and Regulations
- Academic and Administrative Buildings
- Residence Halls and Houses
- Athletic Facilities
- Emergency Telephones

The College of Wooster prohibits discrimination and harassment.  
wooster.edu/nondiscrimination ©2022 / 23-FOP-003\_Campus and Parking Map

↓ Gault Schoolhouse  
One block South of Beall Avenue  
(Additional Parking Available)

# MOTOR VEHICLE REGULATIONS

## INTRODUCTION

The College of Wooster Campus Safety Office is responsible for the administration and enforcement of the motor vehicle regulations on the campus. This pamphlet will acquaint you with the regulations. The motor vehicle regulations have been developed to maximize efficient use of our parking areas and to create a safe and orderly environment so that all members of this community and visitors to the campus may enjoy their stay. Campus Safety personnel must enforce Federal and State laws, city ordinances, and College regulations; therefore, your cooperation is imperative and appreciated.

It is expected that NO VEHICLE will be parked on College of Wooster property without a valid parking permit. We have established a 24-hour visitor permit system to assist in this. **Individuals must come to the Campus Safety Office to get a permit before parking a vehicle on College property.**

If you encounter any problems arising from a traffic situation or have questions concerning parking, parking citations or parking permits, please contact the Campus Safety Office, Monday through Friday, 8 a.m. to 4 p.m. The Campus Safety Office is located at 602 East Wayne Ave. The phone number is 330-263-2590 (campus extension 2590).

The College of Wooster  
Department of Campus Safety

## DEFINITION OF TERMS

- **Motor Vehicle** includes automobiles, trucks, motorcycles, motor scooters, motor bikes, mopeds, and any other motor powered vehicle designed for land operation.
- **Student** refers to all persons enrolled in a course(s) for credit.
- **Staff** designates any member of the College community (except students) who is employed by the College. The term does not include sub-contracted employees (not directly employed).
- **Visitor** defines any person, other than staff or student, who parks or drives a vehicle on campus. This group (visitors) includes participants in any summer programs.
- **Immobilizer** describes the device placed on a vehicle's tire to prevent moving of the vehicle.

## VEHICLE REGISTRATION REQUIREMENTS

**Student:** Any student registered at The College who wishes to drive or park a vehicle on College property must register their vehicle with the Campus Safety Office and display a valid parking permit. A student may register only one vehicle. They must be the owner or primary operator of that vehicle and may not register the vehicle of another student. Permits (including Temporary Permits) are limited to the number of parking spaces available on campus. Permits are sold on a first-come, first-served basis. At the end of each spring semester, returning students are offered the opportunity to purchase permits for the following academic year.

At the time of registration, a student must be prepared to show proof of registered ownership (copy or original of valid state registration papers) and a College of Wooster Identification Card. Registration forms and parking permits are available at the Campus Safety Office at 602 East Wayne Ave., 24 hours a day, seven days a week. Students may purchase permits M-F, 8am-4pm only. Registration fees are as follows:

Annual Permit .....	\$200 per year
One-semester Permit .....	\$125
Replacement Permit.....	\$10
Visitor Permit	
Three consecutive days or less .....	Free
After three days .....	\$1 per week

*Registration fees can be paid by COW card or billed to student accounts with a signature.*

**STAFF:** All members of the staff or faculty must register any vehicle that they plan to park or drive on campus property. The Campus Safety Office offers the registration service to all employees of The College of Wooster. Each employee may register only two vehicles. If a non-registered vehicle is driven to campus, a temporary permit must be obtained from the Campus Safety Office.

**VISITOR:** Any visitor who wishes to drive or park a vehicle on campus must register their vehicle with the Campus Safety Office. Registered visitors may park for up to three consecutive days without charge. After three days, there is a \$1 per week charge for visitors. Individuals are eligible for four such weekly visitor permits during an academic year. Registration forms and permits are available in the Campus Safety Office on a 24-hour basis.

## PARKING PERMITS

- Parking permits are not transferable from one vehicle/individual to another.
- Parking permits must be displayed in lower left hand corner (driver's side) in the rear windshield of the vehicle, whenever parked on College property, with the permit number visible to the rear of the vehicle.
- Individual permit holders may park on a space-available basis in any parking area to which their classification (student, staff, visitor) entitles them. The map on the reverse side shows these areas.
- Parking permits should be removed from a vehicle before the vehicle is sold or traded-in.
- If you are unable to purchase your desired lot area (North/South), it is recommended that you purchase a permit and add your name to the waiting list to exchange your permit for the desired lot if/when a permit becomes available. If your residence changes after purchasing a permit, you may exchange your permit provided that permits are still available.  
The waiting list is also on a first-come first-served basis. You must have already purchased a permit for the current year/semester in order to be placed on the list. Frequent violations of the Parking Rules and Regulations will result in denial/removal from the waiting list.

## PERMIT REPLACEMENT

A lost, damaged, or destroyed permit may be replaced at the Campus Safety Office for a \$10 fee. Damaged permits should be returned when applying for a replacement.

## BICYCLES

Bicycles may not be stored or parked in any residence hall public area which has not been explicitly designated for bicycle storage. All bicycles should be adequately secured when not in use. For the purpose of theft protection, individuals bringing bicycles to campus are strongly encouraged to take advantage of the registration service offered by the College Campus Safety Office or the Wooster City Police Department. The Campus Safety Office will retain unclaimed or abandoned bicycles for three (3) months, after which time they will be donated or disposed of.

## REGULATIONS

The College assumes no responsibility or liability for any vehicle or its contents while it is operated or parked on the campus. Every member of the campus community driving or parking a motor vehicle on or around the campus is responsible for knowing and observing the State of Ohio and College of Wooster motor vehicle regulations. College regulations are as follows:

1. No Parking Zones are indicated by signs, yellow curbs, or white and yellow lines. Emergency Vehicle Lanes, marked by yellow curbs, yellow lines and/or lettering, are No Parking Zones. These include but are not limited to: parking lot drives, Holden Drive, Babcock Circle, Scheide Circle, Freedlander Theater Circle, PEC Drive, and portions of Lowry Center Front Circle. Parking is also prohibited in all small house driveways.
2. Parking or driving on the lawns or sidewalks is prohibited except for College service and emergency vehicles.
3. Loading or unloading of items into or from vehicles parked in designated loading/unloading zones must be limited to no more than 15 minutes, and the vehicle's emergency flashers must be operating during this time. Vehicles parked in excess of 15 minutes and/or not having their flashers working will be subject to enforcement actions. Handicapped parking areas and crosswalks may not be used for loading or unloading purposes at any time.
4. Most street parking in the area of the campus is governed by the Wooster Police Department regulations. However, University Street is controlled and governed by the College. Students are prohibited from parking on both the east and west areas of University Street.
5. Memorial Walkway from Galpin east to Beall Avenue, the Campus Mall from Kauke Hall south to Pine Street, the walkway between Holden Hall and Lowry Center, as well as the walkway between Lowry Center and the PEC are restricted to pedestrians, service vehicles, and emergency vehicle traffic only.
6. Pedestrians always have the right of way.
7. Residential Students are not permitted to drive to class. However, commuter students and those living in off-campus, non-College

owned housing may drive to campus and park their vehicles in student areas. A valid parking permit is required.

8. All motor vehicles operated on campus should be driven and parked responsibly.
9. Without exception, all members of the campus community must park in the areas designated for their classification (student, staff, and visitor) as indicated on the signs for each lot.

## ENFORCEMENT OF MOTOR VEHICLE REGULATIONS

Any individual who violates the motor vehicle regulations should expect to be cited. In addition to being fined, violators may have their vehicle immobilized or towed, may have parking privileges denied, and may be subject to judicial process and/or remuneration for property damage. Fines for a citation MUST be paid at the Campus Safety Office within five (5) working days of receipt. If an appeal is to be filed, it also MUST be filed within five (5) working days of receipt of the citation. Unpaid fines will be billed to the individual's account in the Business Office. No appeals will be accepted after 5 working days of issuance of citation.

Parking violation fines are assessed in the following manner:

No Valid Permit .....	\$100
No Parking Zone/Fire Lane/Handicap .....	\$50
Staff/Service Vehicle/Visitor Space .....	\$50
Blocking Vehicles/Roadway/Dumpster .....	\$50
Parking on Lawn/Walkway .....	\$50
Occupying Two spaces .....	\$25
Failure to Park in Assigned Area .....	\$25
Not a Valid Parking Space .....	\$25

Expired parking (such as Lowry circle) will be cited as "Not a Valid Parking Space". The College reserves the right to revoke or deny registration and campus parking privileges for these reasons:

- Continued failure to abide by the regulations (chronic violations).
- Falsification of information on registration forms.
- Tampering with, defacing, or defrauding a parking permit.
- Actions deemed hazardous to the safety and property of others or The College of Wooster.

Primary responsibility for a parking violation remains with the owner or permit holder of such vehicle. Therefore, violations occurring with an individual's vehicle while driven by another may affect the owner's parking privileges, and any fines will be billed to the owner's account.

A student whose vehicle is chronically in violation of parking regulations or is used in an act of vandalism or any student attempting to defraud the College by counterfeiting or illegally obtaining a permit may also be referred to the College judicial system for disciplinary action. No refunds will be provided for revoked permits.

## TOWING/IMMOBILIZATION

Any vehicle that inhibits traffic flow (including access for emergency and service vehicles), is parked in a no parking zone, and/or blocks a "dumpster" will be towed immediately. A vehicle may also be towed or immobilized for parking in areas other than those to which the vehicle has been assigned or for parking on lawns. In addition, towing and immobilization may be used for vehicles owned by chronic violators, for vehicles owned by individuals denied campus parking privileges, and for all vehicles not displaying a valid parking permit. Vehicles may be towed or immobilized for other reasons deemed necessary by Campus Safety. Information on a vehicle that has been towed may be obtained by calling the Campus Safety Office, Extension 2590. The violator will be required to pay all towing expenses prior to the release of the vehicle. Owners of vehicles that have been immobilized must come to the Campus Safety office for removal. **NEVER ATTEMPT TO MOVE AN IMMOBILIZED VEHICLE.** Attempting to move an immobilized vehicle will result in damage. All outstanding fines must be paid, in addition to the \$25 removal fee prior to the immobilizer being removed.

## PARKING APPEALS

Because The College of Wooster is concerned with the individual rights of its community members, an appeals process has been established for parking complaints. If an individual wishes to file an appeal for a parking violation, they should contact the Campus Safety Office, located at 602 East Wayne Ave., during the normal business hours. The appeal must be filed within five (5) working days of the violation being issued. The citation must accompany the appeal form. None of the fines reflected on the citation being appealed will be processed until the appeal has been reviewed and decided upon by the Parking Appeal Review Committee (PARC). The PARC decision will be final. It is the responsibility of the vehicle/permit owner to check their vehicle daily to make sure no citations have been issued to the vehicle.

## PARKING LOTS

All campus parking lots are indicated by a parking sign posted at or near the entrance to the lot. The signs are color-coded and indicate who is permitted to park in the lot as follows:

North student parking lots .....	Light blue
South student parking lots .....	Gold
Staff parking lots/spaces.....	Dark blue
Visitor parking lots/spaces .....	Green
Service/emergency vehicle spaces .....	Red

It is the permit holder's responsibility to know where they are permitted to park.

If you are unable to find a space in your designated lot, please contact Campus Safety (330-263-2590) immediately so that they may find you a space. No open spaces in your designated lot is not an acceptable reason for parking illegally. Violators will still be cited, immobilized and/or towed.